



NOTICE TO MEMBERS
TOUKLEY RSL SUB-BRANCH CLUB LTD
2024 ELECTION OF THE BOARD OF DIRECTORS
Date of Notification: Thursday 25th July 2024

NOMINATIONS - Nominations are invited for the two (2) vacant positions of Director on the Toukley RSL Sub Branch Club Ltd Board. Nominations must be in writing using the Club's Nomination Form. The Nomination Form must be signed by the candidate, who must be a financial Life, Sub Branch or Social member of the Club for not less than the past twenty-four (24) consecutive months, and must be nominated by and signed by two (2) other financial Life, Sub Branch or Social members who are entitled to vote.

Nomination Forms may be obtained from the CEO of the Club, or by contacting his office on (02) 4396 4855 or admin@thearytoukley.com.au. Nomination forms are available from **Thursday 25th July 2024**. **Nomination Information Packs** for prospective candidates will be attached to the nomination form.

LODGEMENT OF NOMINATIONS – Correctly completed Nominations must be received by the CEO by no later than 12 noon on FRIDAY 23rd AUGUST 2024. All nominees must have a Director I.D., which can be obtained through the Australian Business Registry Service. A nomination cannot be submitted after this time, and any defect on the Nomination Form **must be rectified before 12 noon on Friday 23rd August 2024** to be eligible for nomination.

Nominations may be lodged:

- In person:** The Ary Toukley, 35-47 Holmes Avenue, Toukley; or
- By post:** PO Box 22, Toukley NSW 2263; or
- By email:** admin@thearytoukley.com.au

Should more than the required number of nominations be received before the closing date of Friday 23rd August 2024, an Election will be required and a draw will be conducted on **Friday 23rd August 2024 at 2.00pm** at The Ary Toukley, to determine the order of candidates' names on the ballot paper. Candidates, or their representatives, are invited to witness the draw for the order of names on the Ballot Paper.

CANDIDATE PROFILE - In accordance with established practice, the Club will compile information relevant to the candidate, including a photograph of the candidate, for the information of voting members. **Candidates are required to submit the Candidate Profile form (supplied with the Nomination form) at the same time as the nomination form is lodged.** The Club is able to take a photograph of each candidate upon request. Alternatively, candidates may provide their own photograph, which must be in a style approved by the Club. **The Candidate Profile information will be distributed with the Club's 2024 Annual Report and Notice to Members.**

VOTING AT THE CLUB - If an election of Candidates is necessary, voting will be conducted at the Club on the following days:

- ❖ **From Sunday 20th October 2024 until Saturday 26th October 2024 inclusive and;**
- ❖ **Voting will be between 12 noon and 7.00pm each day.**

To be eligible to vote and in accordance with Clause 10.10 of the Club's Constitution, Toukley RSL Sub Branch Club Members who, at the close of nominations for the election to the Board each year have been Financial Social, Sub Branch or Life members for not less than twenty-four (24) consecutive months, shall be eligible to vote. Eligible members must produce their current membership card to receive a ballot paper.

The method of voting will be First Past the Post. **Members may vote for up to two (2) candidates** by clearly marking the Ballot Paper with a cross "X". **The counting of votes will take place at the Club following the conclusion of voting at 7.00pm on Saturday 26th October 2024. The announcement of the Board of Directors will be made at the Club's 2024 Annual General Meeting on Sunday 27th October 2024.**

TERM IN OFFICE - Triennial elections were adopted into the Club's Constitution at the 2018 Annual General Meeting. Candidates are to be aware therefore that they are committing to a three-year term.

Any enquiries concerning the 2024 Election of Directors must be directed to the Club's CEO Trevor Haynes, who can be reached by phone on (02) 4396 4855 or email admin@thearytoukley.com.au